



PAC General Meeting Minutes

Date: September 23, 2026

Location: In-person at school library

In attendance for PAC reps: Raelynn Markerth, Sarah Hazelwood, Bal Claire, Cynthia Lambert, Fiona Zhu, Adaora Ijeoma, Amy Lamnouar and Sheila Howard

Call to order: 7:02pm

- **Any amendments to the agenda?** No
- **Approval of agenda** – 1st - Sarah; 2nd - Cynthia
- **Approval of May General Meeting Minutes as circulated** - 1st - Fiona; 2nd - Adaora

Round table introductions & Welcome to new parents who were able to join us tonight! Thank you

Principles Message: Mr. Tyler Horner

- Snapshot:
 - 14 divisions total of 305 students
 - Designated students: 28
 - English Language Learners (ELL): 24
 - Indigenous students: 21
- One teacher still to be hired for the Grade 3/4 Class. Thank you for your patience! The hiring process is underway and a priority, we want to ensure the teacher hired is best fit for class and our school.
- Meet the Teacher night was a big success!
- New initiatives:
 - Each month will start with an assembly (1st Monday of the month) and explore a theme, and story around this theme. Students who exemplify the value teachers can give slips to students to enter into a monthly draw
 - September = Respect
 - October = Thankfulness
- Coming up:
 - Sept 24: Fire Drill
 - Sept 25: Pro-D Day
 - Sept 28: Toonie (\$2) for Terry Fox Run, first official day of Strong Start
 - Sept 29: Orange Shirt Day
 - Sept 30: National Truth & Reconciliation
 - Oct 1: Class Photo Day - look sharp!
 - Oct 5: World Teacher Day
 - Oct 12: Thanksgiving Day

Fundraising:

- Ray to compile a short list for new fundraising options and share at a future meeting
- **Community Values Coupon books:** Books went out today - September 23th to all students
 - \$40 this year with an increase to \$8,000 in savings with a travel portion added

- Fundraiser will run for 2 weeks of selling then 2 weeks grace to complete and get any unsold books back
- PAC makes \$14.60 per book! So a great fundraiser for the school
- Profits will go toward playground update additions!
- Mr. Horner to look into application for Grant to begin funds for playground updates
- **Book Fair - November 23-27**
 - Lunch and afterschool, only open till 3:30pm after school moving forward and depending on volunteers
 - PAC to look at hosting spring book fair during 'meet the teacher' so more time for parents to shop with their children (Feb 16-19th)

Committee Updates/ Needs

- **Hot Lunch:** Orders done through Munch-a-Lunch
 - Oct 16 = Booster Juice
 - Oct 30 = WhiteSpot
 - Nov 13 = Donuts
 - Nov 27 = Pizza & Sushi
 - Dec 8 = Cobbs Bread
 - Dec 18 = Pancake breakfast day (Friday last day before Winter break)
 - Munch-a-lunch system has changed this year, but looks to be for the better
 - Can look into adding in addition dates for spring but more volunteers would be needed to run additional days per month
- **YearBook**
 - Looking for a volunteer to come forward for this position
 - We will make a post on FaceBook (FB) requesting a volunteer
- **DPAC Meeting** - Fiona & Adaora
 - First of the year on September 24th
 - Monthly, but virtual meetings

Financial Report:

- **Budget Update:**
 - Discussion of this year's budget - Expected 2026/27 Revenue: \$63,890 and expected expenditures: \$62,800 with planned surplus of \$1,090
 - Accounts: PAC General Account: \$31,113 & Gaming: \$619
 - PAC offers \$200 per division in addition to \$2,000 budget for Teacher Wish Lists
 - Gaming Grant (amount per student) and goes toward High Tech, High Touch & Planetarium
 - **Vote** for Assistant Treasurer position - Cynthia Lambert: 1st - Adaora 2nd- Fiona = **Approved**
 - **Vote** for Budget Approval of this fiscal year: 1st- Sarah; 2nd- Adaora = **Approved**

New Business

- **VIP Parking Space**
 - Auction went live on Sept 18th at 9am and run until 5pm on Sept 25th
 - Bid currently at \$490!
 - Advertise more that the spot is **reserved** for the auction winner only; need to minimize others parking there who shouldn't be

Question/Answer

Class Reps:

- Look into WhatsApp - Bulletin Board, could have a space for PAC and share a QR code for class reps to share

- Cynthia to create a template for the Parent Volunteers
- Class Reps - We will organize this to get a volunteer per class
- Gather list of parent volunteers for hot lunch and then we have this list to reach out when last minute volunteers are needed

Motion to Adjourn meeting at 8:35 pm: -1st-Sheila, 2nd-Sarah

Next General Meeting - Wednesday Oct. 28, 7pm-8pm in-person at the school in the library commons room