



October 11, 2024

# PARENT-TEACHER CONFERENCES

## WEDNESDAY, OCTOBER 23, 1-3pm & 4-7pm

Parent Teacher Conferences will take place on Wednesday, October 23. These conferences are limited to 10-20 minutes, depending on the class. Conferences are scheduled in accordance with the large number we expect to be scheduled for each room. Your help in observing these times is appreciated. If you need more time, please talk to your child's teacher beforehand and they will do their best to accommodate.

Please book with:

- Mrs. Tran for English Language Learners (ELL)
- Mrs. Menard for Learning Support Services (LSS)
- Mrs. Chow for Library Learning Commons (LLC)
- Mr. Marchioro for Physical Education (PE)
- Mr. Voth, School Counsellor

Some things to keep in mind are:

- **Teachers may have other days/times available. Please check the times available on the on-line scheduler.** If the available times are not suitable, please contact your child's teacher directly at <https://auguston.abbyschools.ca/contact/staff/auguston>.
- We are asking that you keep groups small. Please contact your child's teacher via email if you will be bringing more than 3 people. **We ask you not to bring children who don't attend our school as we can't have younger students playing in the classroom.**
- Some meetings will be **Student Led Conferences**. Teachers who are conducting student led conferences will communicate details to the parents in their class. **Students are expected to attend in uniform.**
- **Please respect ongoing health guidelines** and stay home or rearrange your conference if you or someone in your family is unwell.

## School Appointments – Parent Instructions

1. Go to the school appointments web site for our school: [auguston.schoolappointments.com](http://auguston.schoolappointments.com)
2. Register for an account by clicking the "**REGISTER**" menu tab and filling in the on-line form. Choose a user id and password for yourself and then click the "**Register Now**" button.
3. Add your children into the system by clicking the "**Add a Student**" button. Click the "**Insert New**" button to add more children.
4. Click the "**date**" icon beside each child's name to schedule appointments. Select the staff you wish to book appointments with and the "**View Calendars**" button. Use the "**Ctrl**" or "**Command**" key to select multiple staff to view at the same time.
5. Click on available time slots to book your appointments to make your bookings.

