

## ADVISORY COMMITTEE: TERMS OF REFERENCE

### School Planning Team

#### 1. Mandate/Purpose

The School Planning Team fulfills the requirements associated with the Framework for Enhancing Student Learning by providing a school-wide focus for enhancing student learning in our school. The Planning Team reflects a public commitment by education partners to work together to continuously improve learning for each student. Key elements of their mandate include:

- **School-Wide Focus:** Establishing a strategic focus on student learning across.
- **Planning for Continuous Improvement:** Support for multi-year school planning.
- **Effective Communication of Evidence:** Identify and support meaningful evidence of student and school progress, along with effective ways to communicate this to the public.
- **System-wide Capacity Building:** Activate school and district networks and partnership to support school efforts to enhance student learning.
- **Linkages with existing local agreements:** Ensure consistent and meaningful integration of the Aboriginal Enhancement Agreement.

#### 2. Membership

Membership includes:

- Principals: Ryan Colbert
- Parents: from PAC: Bal Claire, Yolanda Davidowich, Tina Poudrier-Beck, Jessica Loewen, Jenny Donegan, Laura Brown, Selena Medema, Corinne Chalmers.
- Teachers: primary (All Primary Teachers); intermediate (All intermediate teachers); ELL/LSS (All ELL/LSS Staff)
- Support staff: (All Support Staff)
- Students: (N/A)

#### 3. Relationships

While our work is advisory, the School Planning Team reflects a public commitment by education partners to work together to continuously improve learning for each student.

#### 4. Organization

The committee will meet monthly in regard to the school plan. Agendas will be created by the principal in consultation with committee members. The principal is responsible for the membership contact list and distribution of all materials.

#### 5. Decision Making

The Committee makes recommendations to the principal and school staff on the basis of consensus.