

COMMITTEE DESCRIPTIONS

Book Fair Committee:

Ordering scholastic book fair and setting up fair in library. Organizing volunteers. Selling books 30 min in morning before school, 45 min over lunch and 1 hour after school. Taking down book fair. Sending sales to Scholastics Canada.

Hot Lunch Committee:

Helping distribute and deliver lunches to students in their classrooms. One Friday each month for about 45 min

Social Committee:

Organize Movie nights, family bbq's and any fun events for our kids and school. Usually on Friday evenings or after school. Possibly 5 events a year.

Decorating Committee:

Decorating the school for variety of holidays.

Communications Committee:

Makes sure that PAC Board is updated, as well as Facebook Page.

Emergency Committee:

At the beginning of every year purchasing enough water, juice, granola bars and fruit leather for all the children in case of an emergency.

Dress Code Committee:

Once a month assist in dress code checks. Ensures that proper procedures are followed when any changes are proposed.

Lost & Found / Used Uniforms Committee:

Once a month or as needed, display the lost & found items on tables in the hallway, collect up items to donate to charity. Once a week make sure used uniforms are neatly folded and put away in PAC Room.

Playground Committee:

Meets when playground equipment is wanting to be added. Are a liaison between facilities, school district and playground equipment companies to ensure proper installation.

Nominations Committee:

Calls for nominations for PAC executive and makes sure parents are informed as to the position requirements; oversees the election at the AGM in April.

Yearbook Committee:

Prepares an annual school yearbook.

Teacher Appreciation Committee:

At team of parents that supply treats for the teachers in the staff room once a month, and twice a year organizes a luncheon.

Class Representative

Acts as a liaison between the teacher and parents as needed, creates a contact list of parents phone numbers/emails with permission, organizes an optional gift for the teacher at Christmas and Year end, and recognizes teacher on their birthday.