



General PAC Meeting Minutes

Date: November 29, 2022

Location: Google Meet

Present: Yolanda Davidowich, Kris Sward, Alicia Campbell, Tina Poudrier-Beck, Natalia Subrt, Corinne Chalmers, Jessica Dowdall, Krista Reid, Lacey Evans, Hayley Goertz, Kim Taylor

Regrets: Maite Barrios, Jen Graham

Next PAC General Meeting: January 24th, 2022 at 7pm in the Library

Agenda:

1. Approval of the Agenda
2. Approval of October 26, 2022 General Meeting Minutes
3. Principal's Report
4. Financial Report
5. Fundraising
6. DPAC Updates
7. Committee Updates/Needs
8. New Business
9. Old Business

Discussion:

Meeting called at 7:11pm.

1. Approval of the Agenda. Jess 1st, Lacey 2nd. All in favour; none opposed.
2. Approval of October 26, 2022 General Meeting Minutes as circulated. Corrine 1st, Krista 2nd. All in favour; none opposed.
3. Principal's Report (Mrs. Sward)
 - a. Pancake breakfast:
 - i. price break down \$3.25 per person. Total cost \$1237.43 (my calculation so close to that)
 - ii. need
 - skillets and volunteers – we expect 6 fire fighters, but it will depend on the availability
 - helpers to pre-cook sausages
 - volunteers to help serve and help kids on the 16th, set out stuff, etc
 - iii. Numbers of previous hot lunches to be able to charge some to our affordability grant.
 - iv. I can do the shopping and will pick the sausages up from Lepp's on the 14th. Cook the night of 15th, warm on the 16th. We can use the MPR for cooking, the



PAC kitchen and possibly the hall outside the PAC kitchen for cooking and set up (students will be gone for parts of the day for skating)

- v. Skating: grades 1-3 skate 10:45-11:30, return on bus with grades 3-5 who skate 11:30-12:15, then return by 1. Eat in classes but file past tables to get food (might have to deliver to grade 2's upstairs, the rest should be okay)
- b. Behaviour forms – something new we are piloting. Tracking behaviours and office referrals so that we have a better idea of where our issues are cropping up and when. Will send home more info home to parents in the January newsletter.
- c. Mrs. Tina Howe is a new teacher in Division 7, and shares the class with Mrs. Melissa Smith
- d. Follow up on crossing guard – we haven't heard anything yet.
- e. PAC room – painted and needs a clean out (lots of stuff piled up in there), new mail slot ready to go up when I next see the painters.
- f. Pink shirt winner will be announced next week (entries up in lobby being voted on by classes this week)
- g. Dates:
 - i. Fire trucks for gr 2/3 – next week (cancelled tomorrow due to weather)
 - ii. Dec 1-15 food drive – tallied by students in Mrs. Dhaliwal's/Mrs. Matty's class
 - iii. Dec 5 – report cards home *** new date
 - iv. Dec 7 – Lockdown drill
 - v. Dec 14 – concert shared
 - vi. Dec 15 – pajama day
 - vii. Dec 16 – skating and pancakes
 - viii. January 3rd – Tuesday – first day back

4. Financial Report (Tina)



Auguston Traditional Elementary School
Financial Reports
2022/2023 Fiscal Year

	Annual Budget 2022-23	Year to Date General	Year to Date Gaminig	Year to Date 2022-23	\$\$ Remaining	- General	- Gaminig	Oct 2022
Revenue								
Gaming grant	7,000	-	-	-	7,000	-	-	-
Hot lunch and popcorn	16,500	8,207	-	8,207	8,293	668	-	668
Fundraising	17,500	1,269	-	1,269	16,231	1,269	-	1,079
Events and other	900	530	-	530	370	530	-	530
Total Revenue	41,900	10,006	-	10,006	31,894	2,467	-	2,277
Expenditures								
Class/staff support	11,400	-	-	-	11,400	-	-	-
Extracurricular activities	6,500	965	-	965	5,535	965	-	965
Fundraising	5,800	-	-	-	5,800	-	-	-
Events	8,970	-	-	-	8,970	-	-	-
Hot lunch and popcorn	10,500	2,669	-	2,669	7,831	1,446	-	1,446
Supplies and yearbook	3,100	-	-	-	3,100	-	-	-
General	1,975	210	-	210	1,765	-	-	-
Total expenditures	48,245	3,844	-	3,844	44,401	2,411	-	2,411
Surplus (deficit)	(6,345)	6,162	-	6,162		56	-	(134)
Opening surplus (deficit)	6,345	17,490	2,439	19,929		23,596	2,439	26,035
Ending surplus (deficit)	-	23,652	2,439	26,091		23,652	2,439	25,901

5. Fundraising (Yolanda on behalf of Jen)

- Book Fair did well – we’re getting just over \$3,000 in credit to buy materials for the school, including new books for the library
- Craft Fair – lots of people attended, and we got great feedback both from the vendors and the attendees.
- Concession – Thank you, Corrine, for organizing it! We have lots of items still for the next event.

6. DPAC (Corinne)

- Duty moms were discussed at the DPAC – the position is hired by the principal. Guidelines are being set for what the responsibilities are. Observations at the school were discussed.
- BC DPAC Summit was held, and a provincial \$10 million playground fund is coming out. We have to match the funds that BC would give us. It is very similar to the last one we have applied for it. Auguston application wasn’t strong enough to apply for it.
- Mental Health Focus was discussed in the context of family and school connectedness.
- Students District Wide only about 17.5% students get adequate exercise.
- Attendance is down in comparison to previous years but RSV and other illnesses did just spike early.

7. Committee Updates/Needs (Jess, Lacey, Krista, Alicia)

- Traffic and Safety Report: Both Jess and Mrs. Sward keep an eye out on the front and there are repeat offenders, but we’re out of ideas on how to navigate with people who are not following the rules. There’s a parent who’s moved the green cones to park in the spot that was coned-off.



- i. Maybe we can do Traffic Safety and Awareness week to educate the parents about ways to navigate drop off and pick up? This could include more presence out front, more posts on Facebook, set out clear expectations, get speed watch out
 - ii. If anyone has any issues that aren't being addressed, please email the PAC, so that we can bring those to the city.
 - b. Hot Lunch/Popcorn Day: Red Robin was late, but otherwise it went ok. Popcorn day was excellent.
 - c. Yearbook:
 - i. we are going to offer students simple point and shoot cameras to take photos, as well as teachers allowing to use iPads to take photos in the class.
 - ii. We are also looking for more volunteers to do photos at the school. We'll post the call on Facebook and ask Louise to put it into the newsletter.
 - d. Emergency Preparedness: waterbottles and granola bars were delivered to the portables
 - e. Grade 5: no dates yet. We'll set expectations for the parents regarding the money available, field trip ideas (Jess has reached out for quotes). We have lots of people helping out, we just need to make sure the parents are informed. Grade 5 hoodies should be delivered this week, though the snowfall may delay the delivery.
8. New Business
- a. VIP Spot - Can we move? Kris will put on her list of requests to the District.
 - b. Archway donation from Neufeld's fundraiser - the cheque hasn't cleared yet. Update will be provided at the next General meeting.
 - c. Books for Primary Grades - Mrs Hambly had requested funds for books. It was decided to forward the request to Mrs Sward to determine how the funds would be disbursed. There are still \$,1500 left for the Wish Lists budget, plus teachers have \$200 each. At this time we don't need to spend all the Wish List funds on a single request, so Kris will take over this request at this time.
 - d. Christmas Assistance - Families who need assistance during the Holidays, please reach out to the PAC or Mrs Sward. A note will be posted in the newsletter.
9. Old Business
- a. Pancake breakfast – see the notes above in Principal's report.
10. Starbucks Gift Card Draw
- a. Congratulations to Hayley for winning the starbucks card for attending the PAC General meeting!
11. Adjournment 7:53pm. Krista 1st, Jess 2nd. All in favour, none opposed.



Auguston Traditional
Elementary School