



General PAC Meeting Minutes

Date: October 26, 2022

Location: School library

Present: Yolanda Davidowich, Kris Sward, Alicia Campbell, Tina Poudrier-Beck, Natalia Subrt, Corinne Chalmers.

Regrets: Maite Barrios, Lacey Evans, Jen Graham, Jessica Dowdall

Next PAC General Meeting: November 29th, 2022 at 7pm in the Library

Agenda:

1. Approval of the Agenda
2. Approval of September 27th, 2022 General Meeting Minutes as circulated
3. Principal's Report (Mrs.Sward)
4. Financial Report (Tina)
5. Fundraising (Yolanda on behalf of Jen)
6. DPAC Updates (Yolanda on behalf of Jessica)
7. Committee Updates/Needs
8. New Business
9. Old Business

Discussion:

Meeting called at 7:04pm.

1. Approval of the Agenda. Corrine 1st Natalia 2nd. None opposed.
2. Approval of September 27th, 2022 General Meeting Minutes as circulated. Corinne 1st, Tina 2nd. None opposed.
3. Principal's Report
 - a. School affordability grant
 - i. Our school was given \$2586 to help families cover the costs of meal and food security, school supplies, school fees and clothing for school. We will continue to put this out to parents and families in newsletters and emails. If you hear of any need, please forward the contact information to Kris or Louise at the school.
 - b. Expansion project
 - i. RFP went out last Wednesday, bids are due Nov 25th, awarding of the project will be in December
 - ii. Plan is to start building next summer, completion in June of 2024.
 - iii. 4 new K classes downstairs, 4 new classrooms up, stairs, full size elevator, revamp prior daycare space back into a daycare, new PA system, converting washrooms to gender neutral washrooms, new rooftop units, moving the portables and 12 new parking spaces and some retaining walls and regrading.
 - c. Updates from last meeting



- i. Crossing guard
 - 1. Traffic study being done in the coming weeks
 - 2. Can move forward with a crosswalk volunteer (not paid at this time). Kris has forwarded the information to the district as our volunteer must be trained by the district. We will continue to look for an afternoon volunteer
 - 3. Also asked for speed watch team to come – waiting to hear back
 - ii. Funds requested/spent:
 - 1. Sand toys: \$102.13 from Amazon, 62.01 from Lowe's, additional \$30.39 for more cars = 194.53
 - a. These are a huge hit already! Kris will forward receipts to Tina
 - 2. Skating field trip December 16th gr1-5 – bussing (\$55 per hour) and rental (\$97.02) - total is approx \$250. Skate (\$3.35) and helmet (\$2.25) rentals are cost to kids
 - 3. Pancake breakfast – not sure exactly how much, would love to provide for all students and staff. Kris will do some pricing out of supplies
 - iii. Lots of volunteer orientations done and ready (40 on the list so far)
 - iv. Movie night was amazing – thank you!
 - v. Thanks also for supporting our staff for World Teachers Day, pumpkin patch, all sorts of events and goodies
 - vi. Painting – lower floor is done already and they are starting upstairs next week – making great progress!
 - vii. Grade 5 teachers are hoping for a return to the waterpark this year in place of the ski trip (safer, less liability, still not as many kids skiing)
- d. Staffing
- i. All in place except Mel Smith's teaching partner – have had a consistent TTOC until this week, awaiting further info from HR
 - ii. Jen Simpson back full time (no more UFN 3 days per week)
- e. Dates
- i. Oct 27 – pumpkin patch in garden for div 10-15
 - ii. Oct 31 – Halloween dress up – no uni for a toonie day – no weapons, gore, blood or scary costumes allowed
 - iii. Nov 1, 2, 4 – IEP meetings
 - iv. Nov 7 – Lockdown drill
 - v. Nov 9 – Remembrance Day Assembly
 - vi. Nov 10 – Pro-D Day – no school
 - vii. Nov 11 – Remembrance Day – no school
 - viii. Nov 14 – Rock your Mocs day
 - ix. Nov 17 – picture retakes
 - x. Nov 21 – Art Starts rebooking of How Raven Stole the Sun
 - xi. Nov 24 and 28 – SPCA presentations in the K and 1 classes
 - xii. Nov 25 – Jersey Day – no uni for a toonie



4. Financial Report

2021/2022 Fiscal Year

	Annual Budget 2022-23	Year to Date General	Year to Date Gaminig	Year to Date 2022-23	Year to Date 2022-23 \$\$ Remaining	- General	- Gaminig	Sep 2022
Revenue								
Gaming grant	7,000	-	-	-	7,000	-	-	-
Hot lunch and popcorn	16,500	7,539	-	7,539	8,961	7,539	-	7,539
Fundraising	17,500	-	-	-	17,500	-	-	-
Events and other	900	0	-	0	900	0	-	0
Total Revenue	41,900	7,539	-	7,539	34,361	7,539	-	7,539
Expenditures								
Class/staff support	11,400	-	-	-	11,400	-	-	-
Extracurricular activities	6,500	-	-	-	6,500	-	-	-
Fundraising	5,800	-	-	-	5,800	-	-	-
Events	8,970	-	-	-	8,970	-	-	-
Hot lunch and popcorn	10,500	1,223	-	1,223	9,277	1,223	-	1,223
Supplies and yearbook	3,100	-	-	-	3,100	-	-	-
General	1,975	210	-	210	1,765	210	-	210
Total expenditures	48,245	1,433	-	1,433	46,812	1,433	-	1,433
Surplus (deficit)	(6,345)	6,106	-	6,106		6,106	-	6,106
Opening surplus (deficit)	6,345	17,490	2,439	19,929		17,490	2,439	19,929
Ending surplus (deficit)	-	23,596	2,439	26,035		23,596	2,439	26,035

- a. September – hot lunch. October statement will have the rest of the expenses and we'll be able to do the analysis of costs and revenue.

5. Fundraising

- a. Nuefeld fundraiser brought \$341 that will go to ArchWay.
- b. 21 spots were filled for the Christmas market
- c. Gr5 vendors – 8 applications received so far. Late applications will still be received.
- d. Donations for Silent Auction will be posted on FB. Need volunteers and greeters
- e. Book fair volunteers are needed. Jen will put up the sign up sheet on FB. The book fair will be open during lunch hour. Grade 5 can help the little kids at lunch time.

6. DPAC

- a. Congratulations to Corinne Chalmers for taking on the DPAC role.
- b. Reminder to the PAC execs to review the by-laws to make sure the PAC execs aren't using their positions for personal gains.
- c. Holiday Gift Shop is a Canada fundraiser
- d. We should buy movie licenses to have movie nights. Langley SD pays for those license, and Michelle would look into the whether Abbotsford SD can pay for those.



7. Committee Updates/Needs

- a. Traffic and Safety Report – people are parking in the pick up/drop off area, impeding the traffic.
- b. Hot Lunch/Popcorn Day - was a bit slow since it was our first time using the machine.
- c. Yearbook - principal's approval is necessary for the digital file.
- d. Emergency Preparedness - no update
- e. Grade 5 – no updates
- f. Consignment - JennyK has offered to take this on, opening up the room once a month
- g. Lost and Found – Corinne can set up the rack.

8. New Business

- a. PAC Asks - Mrs Sward is requesting about \$250 to cover bussing and employee wages for skating at MRC (Grades 1-5). We already have money in class/staff support budget line, which can be used to cover that.
- b. Recess Bins - Mrs Sward has some expenses she is requesting to be reimbursed for this – it will come out from the class/staff support.
- c. Pancake Breakfast on the last day of school before winter break- Requesting funding for pancake breakfast for 345 kids plus 30 staff. Need to have the amount to determine from which line it will come out.
 - i. We can ask the fire department to do the pancakes potentially with the Santa. It can be set up in the gym. McDonlad's can donate little packets of syrup. The kids would eat in the classroom.
- d. Christmas Charity: food bank. We can do a pizza party for the top 2 classes that bring the most donations.

9. Old Business

- a. Movie Night – was a success. There was leftover food, but it can be used at the Craft Fair concession.
- b. VIP Parking Auction - VIP spot was won for \$190, however it is being occupied when the winner tries to park. Potential solution is to laminate a sheet with the winner's name. A reminder will be sent in the newsletter.

10. Adjournment at 8:13pm Natalia 1st. Tina 2nd. All in favour, none opposed.