



PAC Meeting Minutes

Date: September 28, 2021

Location: Google Meet

Present: Yolanda Davidowich, Natalia Subrt, Maite Barrios, Alicia Campbell, Ryan Colbert, John El-Baghdady, Renee, Rupinder Bhullar

Regrets: Tina Poudrier-Beck, Lacey Evans, Jen Graham, Jessica Dowdall

Next PAC General Meeting: October 27 at 7:00pm via Google Meet. Details will be posted.

Agenda:

1. Welcome and Introductions
2. Any amendments to the agenda
3. Approval of the Agenda
4. Principal's Report
5. Financial Report- Tina
6. Fundraising- Jen
7. DPAC- Still vacant
8. Committee Updates/Needs
 - a. Traffic and Safety Report- Jessica
 - b. Hot Lunch- Lacey
 - c. Fruit & Veggie Program
 - d. Class Rep
9. Old Business
 - a. Playground Equipment
 - b. School Access
 - c. Orange Shirts
10. New Business
 - a. General Meetings- When and where?
 - b. In-School Volunteers
 - c. Food Safe Certificates
 - d. Chalk Messages for 1st day back- Were a hit with the kids! Thank you to all of the families who took part!
11. Question & Answer
12. Adjournment

Discussion:

1. **Welcome and Introductions.** Meeting started at 7:04pm
 - a. The attendees did the introductions:
 - Yolanda is the ATES PAC's president. She has daughters in grades 12, 10 and 3
 - Alicia is a Member at Large and has an older son in Kindergarten
 - Lacey is Hot Lunch Coordinator and has sons in grade 1 and 3
 - Jen is Fundraising Chair and has a daughter in grade 4 and a son in grade 2



- John has a daughter in grade 3
- Natalia is PAC secretary and has two boys: grade 1 and 3
- Jessica is Vice-Chair and has a son grade 4 and a daughter grade 1
- Renee has a daughter in Kindergarten
- Rupinder and Brandon have a son in Kindergarten
- Ryan is the principal in ATEs, has a daughters in grade 10 and 12. This is Ryan's 4th year at ATEs.
- Tina is PAC treasurer. Her oldest is in grade 5 and the youngest started Kindergarten.

2. Any amendments to the agenda

- a. Pumpkin event has been requested by Mrs McAllister
- b. Yearbook discussion
- c. Decision on the platform for the Virtual Meetings
- d. Orange shirts refund

Motion to approve – Jen G, Lacey 2nd. All in favour, none opposed, motion passes.

3. AGM Meeting Minutes were circulated on the website and the newsletter.

Meeting minutes have been approved by Jess 1st, and Alicia 2nd. All in favour; none opposed. May 2021 meeting minutes are approved.

4. Principal's Report

- a. Thanks everyone for the support for this different September yet again. This is year 3 and it's not looking "normal".
- b. **School Update**
 - 348 students total. 15 divisions.
 - While the first week appears to be hectic, there's an advantage to rotate and allow all kids to meet the teachers, so that they have some connection throughout the school year.
 - Our school demographics is the following: 12 indigenous students, 21 Ministry designated students, 23 ELL and 20 new students in addition to the Kindergarteners.
 - Kids are happy playing with friend and interacting with each other
 - Excited that there are no cohorts, so that everyone can play together. Not a lot of disagreements is happening now that the kids have lots of playmates
 - Safety Procedures in place and settling in to our new normal.
 - Front Door locked decision a site-by-site decision. Health checks must be done.
 - Two Staff Rooms
 - PAC/Indigenous room had to become an extra sick room to isolate kids with covid-like symptoms vs all other symptoms. Old Computer Lab has become Indigenous space and it is welcoming for all students, and the Indigenous ones in particular.
 - Curriculum/Washing/Hands
 - Gr. 4 Foundation Skills Assessment in Literacy, Numeracy and Writing now happens in October – it takes 6 hours per child, and informs teachers' practice on how the kids in our school and our district are doing in comparison with the rest of the province.
 - Library book sign out has begun.
 - Field Trips:



- can be scheduled, however there's a bit more work comes with this in relation to volunteers.
- Pumpkin Patch will be the same as last year
- Assemblies: full student and staff assemblies can happen, however, the decision has been to start slow at the elementary school. Full student assembly may happen for the Remembrance Day, but parents may not be able to attend, since gym must be at half capacity.
- Events at school:
 - If any events take place, then sign in and out must be put into place (names, cell phones)
- School Updates
 - New furniture has been added to the Foyer: an Indigenous circle carpet and seating area were added, as well as couches and banner. Furniture has been added to the new staff room and the LLC furniture. The office has new floor. Overall the school now looks much more modern.
- New playground equipment: Swing challenges led to restricting the use only to K-2
- Meet the Teacher Elementary Schools decided on virtual/outside in person.
- Parent Teacher interviews: goal is to have them face to face
- It was announced in May 2021 that ATES was initially approved for a new addition, which can happen in the next 2 years and can be completed in 3-4 years. 4 kindergarten rooms with 4 additional classrooms on top – this will make ATES one of the biggest schools in the district. New parking will be added, likely where the buddy bench and two basketball hoops are. The preschool/K playground will also likely be taken for the expansion. The school could have 520 students.
 - Q&A: will the catchment status change? It is unknown at this time.

c. School Budget:

- District Budget: still being finalized.

d. Some thoughts

- New restrictions have been released by Bonnie Henry for our region.
- Face to Face PAC Meetings are not happening at this time, we still don't have a spot, and there could be new health restrictions
- Traditional School Tenets have been modernized and will be shared in mid-October. The review was done by all the principals of the traditional schools in the school district, as well as PACs' presidents, VPs, grade 5 students and some staff.

5. Financial Report- Tina

- a. No Updates to the Financial Report.
 - \$200 can be released for the classrooms. Money have been budgeted for 17 divisions, and this year we have 15 divisions.
 - Munch-a-Lunch invoice has been paid out of Lacey's personal funds and the cheque request will be sent out to get reimbursement
- b. Budget structure
 - Fiscal falls from Sept to August.



- Revenue: we apply for gaming grant every year. The amount is determined by the number of students who attend. We got about \$7,000 to support extracurricular activities. Other revenue comes from fundraisers.
- Expenses: PAC provides classroom support (\$200 per division), which is distributed early on in the year; we also support HighTech HighTouch – an in class field trip, teacher’s wish list is for larger equipment purchases. We also try to contribute to staff appreciation lunch.
 - Prior to pandemic we have done soccer, golf lessons, drama performance and some lessons – gaming grant money can be used for this type of activities. Fundraising activities: pink shirt days, book fair, movie nights.
 - Gr5 ski trip, Xmas decorations
 - We pick one fundraiser and we send profits to a local charity of choice. Eg last year we did Xmas hamper for one of the local schools. Sometimes the choice of charity lines up with certain events of monthly awareness that is taking place during that time.
- Reimbursement
 - Please email the receipts to Tina and AugustonPAC emails. They can also be dropped off at Tina’s house.

6. Fundraising- Jen G.

- a. All fundraising will be touchless, i.e. delivery will be scheduled and parents will need to come pick up their items
- b. Neufeld farms fundraiser is coming next
- c. Scholastic book fair can be virtual – there’s no cost associated with this, and the reward is books for the library. If this fair were in person, then the occupancy limit has to be in place, which presents logistical challenges.
- d. We can do some really cool things, and because of pandemic new things have popped up: growingsmiles, createdbykids.ca etc
- e. Photoexpressions/yearbooks – it is a lot of teacher’s time to put this together. JenG will follow up with RyanC regarding options that are available for yearbooks.
- f. VIP parking spot fundraiser has been drafted

7. DPAC

The position is still vacant. The role is to attend a monthly meeting and present an update to the ATEs PAC on a monthly basis.

8. Committee Updates/Needs

- a. Traffic and Safety Report- Jessica
 - One time for drop and pick up time, so it’s a bit more hectic. Cones will be set up to emphasize that the roundabout is one way and no one should be parking. Several volunteers are needed to help set up the cones at drop off/pick up times as well as put them away
 - 4 cones were lost – one was found.



- b. Hot Lunch - Lacey
 - October hot lunch day is ready to be posted. We just need to be aware that health restrictions may put a stop to it, and therefore the money need to be refunded.
 - Treat Days are a go, but more volunteers are necessary to set those up.
- c. Fruit & Veggie Program
 - Emma Hat is running the program.
- d. Class Rep
 - We are looking for class reps for. The job is to distribute the parents contact information for parents to interact without involving the teacher; organize gifts for Christmas and year end.

9. Old Business

- a. Playground Equipment
 - new equipment has been put in place and is being used. No new equipment will be purchased pending the decision regarding the school expansion.
- b. School Access is limited at this time and must be approved by RyanC at this time.
- c. Orange Shirts have been ordered back in June (118 in total). We have qualified for a 10% discount, and the money was refunded to people's Munch-a-lunch accounts.

10. New Business

- a. **Virtual Meetings**
 - Will be held by Google Meet moving forward
- b. **Pumpkin Event**
 - Mrs. McAllister has requested \$396 for K/Gr1 pumpkin event will take place on Oct 26 in the school garden. PAC can provide the money from the kids' extracurricular support.
- c. **YearBook**
 - Typically a Gr5 parent is responsible for the yearbook. AmberH has been taking lots of pictures for the yearbook, and she is a noon hour supervisor for this event. PAC needs a volunteer to help put the yearbook together.
- d. **Food Safe Certification**
 - The cost for the online course is \$115. To cover 2 people, we'd like to increase the budget to \$250. If more people will need to be covered, then a vote will be held to increase the budget line for this.
- e. **Chalk Messages for 1st day back**
 - Were a hit with the kids! Thank you to all of the families who took part!

11. Question & Answer

- None

12. **Adjournment.** 8:25pm Lacey 1st, Alicia 2nd. All in favour, none opposed.