



PAC Meeting Minutes

Date: May 26, 2021

Location: Zoom

Present: Natalia S, Yolanda D, Jessica D, Eric Z, Lacey E, Alicia C, Maite B, Jen G, Tina P-B, Ryan C

Next PAC Meeting: September 2021. Details will be posted.

Agenda:

1. Welcome
2. Amendments of Agenda
3. Approval of the Agenda
4. Approval of the April 27 general meeting minutes
5. Principal's Report – Mr. Colbert
6. Treasurer's Report- Suzanne R
7. DPAC Report- Mark S
8. Fundraising- Jen G
9. Committee Updates:
 - a. Traffic Safety Committee – Jessica D
10. Old Business
 - a. Small Playground
 - b. School access
 - c. Staff appreciation
11. New Business
 - a. Yearbooks
 - b. Budget 2021/2022
 - c. Thank you to outgoing PAC Executive
 - d. AGM
12. Door Prize - \$10 Starbucks Gift Card
13. Adjournment

Discussion:

1. Welcome – meeting called at 7:04pm.
2. Amendments of Agenda - none
3. Approval of the Agenda – 1st Jess D, 2nd Suzanne R
4. Approval of the April 27 general meeting minutes – 1st Lacey E, 2nd Jess D. All in favour, none opposed.
5. Principal's Report – Mr. Colbert.
 - a. Ready Set Learn took place today – shout out to the staff and 54 families who came in. Our teachers went above and beyond to make the families and new kids feel welcome.



- b. Surplus from last year - TV for the LLC, staff room, foyer furniture, TV in the foyer, teachers got >\$1,000 each for the classroom resources, including books, furniture, toys.
- c. Lego Contest – thank you Mrs. Sekhon, LLC Teacher. The students were the judges and medals will be presented next week.
- d. Yearbook - Thank you to Dee & Amber who put together a fantastic Yearbook.
- e. Gr5 Drive Thru Event is planned for June 24th. The plan is the same as last year. Even with loosening restrictions, there will be no changes to the plan
- f. Sports Day - Mr. Lande will be planning for sports day activities in PE, there will be no formal sports day this year.
- g. Year-end Assembly is on Monday, June 28th (staff and students only via Microsoft Teams)
- h. Next Year
 - i. several staff members are leaving the school and won't be on staff for the next school year. The plan is to combine 4 out of 15 classes. We are likely going to have 1x Gr 5 class and 2 x Gr 4/5 classes. Out of catchment requests have not been approved at this point as we are a “catchment school” now. Requests have been approved for siblings only (new K's who have an out of catchment sibling currently attending Auguston). It's possible there will be K families waiting in the wings because they haven't registered yet.
 - ii. In light of the pandemic, we hope next year will be typical in terms of operations, but it will still be different as we rebound from covid-restrictions.
- i. Playground equipment – the quote is being finalized.
- j. Treats for kids – Thank you Lacey & Team for organizing the treat day!
- k. ReconciliACTION
 - i. is a catalyst for important conversations and meaningful change, recognizing that change starts with every one of us and each person can make an impact. ATEs are taking action to reconcile and have signed up to be a charter school to lead the action. Mr. Colbert has purchased [Speaking Our Truth](#) books by Monique Gray Smith. If you'd like to borrow one to read, please contact Mr. Colbert.
 - ii. The school is ordering the banner. If you have any questions about it, please contact Mr. Colbert. The banner will be as shown below:

ReconciliACTION

[b.wyse]



- I. Thank you for the current PAC. ATEs is the only school to have only one exposure – this is great not only for the school, but for our community as well. The staff felt very supported by the PAC.
6. Treasurer's Report- Suzanne R
 - a. April Report – we had one refund for Munch-a-Lunch to a parent who hasn't used their credit. This leaves \$23,448 in the general account, \$8,505 in Gaming. A little bit of the gaming fund was spent on the Yearbook (as part of student publication), but otherwise the rest of the funds can sit there until we're ready to use.
7. DPAC Report- nothing to report
8. Fundraising- Jen G
 - a. DeVry fundraising went well. The profit was \$733.47.
 - b. Neufeld farms fundraiser has >20 orders. The estimated date for the pickup is on June 4th.
9. Committee Updates:
 - a. Traffic Safety Committee – Jessica D
 - i. 6 traffic cones were purchased and 3 of them have gone missing. It's possible that someone drove over them. We will need to decide in September whether more should be purchased.
 - ii. The city reached out to Mr. Colbert to confirm that putting 3 raised speed bumps will be placed:
 1. around the baseball diamond
 2. at the first crosswalk by the roundabout
 3. at the end of the last crosswalk, closer to the Shadbolt Ave.
10. Old Business
 - a. Small Playground- \$12,500 for the purchase of new playground equipment.
 - b. School access - Due to the current Covid-19 restrictions, access to the school is by appointment only at this time. If anything is urgently needed, please contact Mr Colbert.
 - c. Staff appreciation - Planning is underway, thank you to Brenda W. The appreciation is taking place in June.
11. New Business
 - a. Yearbook- \$1,675.00 was allocated for the Grade 5 yearbooks. Funds were approved in the budget. Thank you, Dee Sekhon, Amber Heard and Machella Ory! The process to order the yearbook was very smooth. A lot of work goes into making the yearbook, but it is very rewarding.
 - i. There was a contest for the cover page for the yearbook. The winner was chosen at 11am this morning, and the winner hasn't been announced. Mr. Colbert will check if the cover will be showed, or if it's going to be a surprise for the parents. The books are being printed on Saturday, and once they are delivered to the school, the kids will bring them home at the end of the year.



- b. Treat Day – Lacey E
 - i. Over 300 orders were placed. Everything is packaged up. Kids are very excited.
- c. Budget 2021/2022 – Suzanne R
 - i. Most of the items in the proposed budget are the same as it was planned last year for 2020/2021 academic year.
 - ii. Revenue stayed the same.
 - iii. A few changes were made:
 - 1. Additional money was allocated to bank charges, in case we need to print cheques.
 - 2. Staff appreciation was increased because we went over this year
 - 3. Traffic safety was added as a line this year. Money was allocated for the next year as well, in case we need to purchase add extra cones or high-visibility vests.
 - 4. Covid expense fund was left just in case the restrictions aren't lifted completely in the next academic year.
 - 5. There's a deficit in the budget, which is equal to the covid expense fund, in the expectation that we may not need to use it.
 - a. Question: can the deficit be addressed by the donations from the parents? – the fundraising events will likely cover the deficit; therefore, no donations are needed.

Motion to approve the budget – Jen G. 1st Lacey E, 2nd

- d. Thank you to outgoing PAC Executive. The PAC team got along well.
- e. AGM – New 2021/2022 PAC Executive VOTE
 - i. PAC Chair – Yolanda D
 - ii. Vice Chair – Jessica D
 - iii. Secretary – Natalia S
 - iv. Treasurer – Tina P-B
 - v. Fundraising Char – Jen G
 - vi. Hot Lunch Coordinator – Lacey E
 - vii. Member at Large – Alicia C
 - viii. Member at Large – Maite B
 - ix. DPAC Representative – openNew PAC members, please email the Auguston PAC email, so that you can be contacted in August as we plan our next meetings.

12. Door Prize - \$10 Starbucks Gift Card

13. Adjournment – 7:53 pm. 1st Lacey E, 2nd Suzanne R All in favour, none opposed.

Have a happy and healthy summer!